Newnham College Library

# Library Access

There is step-free access into the library, with one set of card-access hinged doors into the library lobby (to the library front desk, self-issue machines, and book return area) and another set of card-access hinged doors into the main library. A lift links all three floors of the Horner Markwick building. There are no automatic doors in the library and the hinged doors are quite heavy. Please ask if you require assistance moving around the library.

## Library Spaces

### Horner Markwick Library

* Unisex toilet on lower ground floor
* Accessible toilet down the corridor in both directions, on the way to the buttery or in the Iris café
* Height-adjustable chairs in the Horner Markwick Library and fully adjustable chairs in the IT suite.
* Group study room on First floor can be booked in advance (email librarian@newn.cam.ac.uk, call 01223 335740, or talk to a member of staff). In this room, we can set up four PCs and a projector. There is also a flip chart and whiteboard available.
* Level access to all floors via lift (However, please note that at present, only the ground floor of the library is accessible for wheelchair use). The first floor and the basement are not currently wheelchair accessible; please ask a member of staff to fetch books.
* Media room can be booked in advance if you require a space to access audio recordings and assistive technologies
* Some higher shelves may require the use of a kick stool. Please ask staff if you would like us to fetch any books.

### Yates Thompson Library

* Access via Horner Markwick main entrance
* Accessible toilet down the corridor in both directions, on the way to the buttery or in the Iris café
* First floor not wheelchair accessible; please ask a member of staff to fetch books
* Some higher shelves may require the use of a kick stool. Please ask staff if you would like us to fetch any books.

## Additional services

* Extended borrowing rights: let us know if you need longer loan periods or a higher book limit and we’ll make the necessary adjustments. Automated book renewals mean that unless books have been requested for use by another reader, your loans will renew automatically.
* 1:1 inductions: all students attend group induction tours in their first term. If you would rather book a 1:1 session, just let us know and we can arrange that for you.
* Fetching books: if your physical or mental health makes it difficult to use part or all of the Library, we can fetch books for you.
* Proxy borrowing: if you have been assigned a helper from the Disability Resource Centre (DRC), please let us know so that we can give them an induction tour and set up an account for them to borrow books on your behalf.
* Please let us know if there are any library resources (posters, leaflets, etc.) that you would prefer in an alternative format

Please do not hesitate to contact the Librarian (email librarian@newn.cam.ac.uk or phone **01223 335739)** if there is anything else we can do to help you to work in the Library. You can always come and ask a member of staff at the front desk or knock on the Librarian’s door too.

You can also get in touch with the University’s **Disability Resource Centre** (<https://www.disability.admin.cam.ac.uk/>) or Newnham’s **Health Centre** (<https://www.newn.cam.ac.uk/student-life/support/health/>) for more advice and support.

## Assistive equipment

* Book rests
* Adjustable desk lamps
* Magnifying sheets
* Blue paper for printing

Please let us know if you have any other recommendations of assistive equipment that would help you or other students and we’ll do our best to provide it.

## Assistive software

* SensusAccess: <https://www.disability.admin.cam.ac.uk/create-alternative-format-document-sensus-access>
This service allows students and staff at Cambridge to create alternative document formats . It allows anyone with a University of Cambridge email address to upload documents in a variety of formats (e.g. pdf, png, jpeg) and have those documents quickly converted to alternative and accessible formats, in a range of languages. Please ask a member of library staff for more information.
* RNIB Bookshare
Students with a qualifying print disability may be eligible for access to the RNIB Bookshare service. Please contact the College Librarian for further information.
* Please contact the Librarian if you require ebooks, audio books, or books in different formats.

## Shelf-help collection

You’ll find a collection of ‘shelf help’ books – anything from how to fix your bike, to study skills, to social anxiety, to guides to relaxation and stress reduction – on the shelves to the left of the Horner Markwick as you enter the library. They all begin with the classmark 070.

You can borrow these books as normal, either from a member of staff at the front desk or through the self-issue terminals in the Library lobby. Some books do not need to be borrowed at all if you would rather not add them to your library account. They will have a sticker on the front cover with the following text:

You do not need to charge this book to your account.

If you prefer, you can just borrow the book without recording the loan and return it through the anonymous book drops when you have finished.

Please let us know if you have any suggestions for other welfare books. If you would like your suggestion to be anonymous, please just put ‘welfare request’ in the \*Name and \*Email part of the Newnham College Library online recommendation form or fill in one of the recommendation forms in a box opposite the catalogue PCs in the Horner Markwick entrance, leaving out your name and contact details and post your slip into the secure ‘manual loans’ box in the Library lobby.

## Libraries across Cambridge

<https://www.newn.cam.ac.uk/about/library/libraries-across-cambridge/>

The UL provides information for **readers with disabilities** (<http://www.lib.cam.ac.uk/using-library/readers-disabilities>) online, and offers a range of assistive technologies.

## Useful Links

Disability Resource Centre: https://www.disability.admin.cam.ac.uk/

Newnham new books recommendations: https://www.newn.cam.ac.uk/about/library/finding-resources-study/book-recommendation-form-2/

UL book recommendations: http://www.lib.cam.ac.uk/collections/book-recommend

UL readers with disabilities: http://www.lib.cam.ac.uk/using-library/readers-disabilities

Newnham health: <https://www.newn.cam.ac.uk/student-life/support/health/>

## Useful Contacts

Debbie Hodder, Librarian: librarian@newn.cam.ac.uk

Newnham nurse: nurse@newn.cam.ac.uk

Newnham counsellor: counsellor@newn.cam.ac.uk

Tutorial office: tutorial.office@newn.cam.ac.uk

Senior Tutor (Professor Liba Taub): senior.tutor@newn.cam.ac.uk

Graduate Tutor (Dr Kate Fleet): graduate.tutor@newn.cam.ac.uk

eresources team: https://www.libraries.cam.ac.uk/eresources/contact-us